

# MEETING AGENDA

## Thermodynamics Demo Unit 1B

### Topic: Staff Meeting

Tuesday, January 23, 2018

~10:15 am - 10:30 am

Meeting called by: Client- David Willy

#### Attendees:

Erich Gemballa

Gavin Geiger

Brendan Savelli

Hamad Almutairi

Abdullah Abdulghafour

<b>Purpose of Meeting</b>	<b>Introductions</b> Introduction meeting with client to address work done and roles/responsibilities issued	EGR 120
<b>Meeting Summary</b>	<b>Topic</b> Team roles assigned: Erich - Manager Abdullah - Editor Hamad - Secretary Brendan - Web-admin Gavin - Budget	
<b>Weekly Agenda</b>	<b>Summary</b> Establish roles for remainder of capstone. It was determined as a team to interview all acting Thermodynamic professors to establish customer needs.  <b>Next Week Agenda:</b> Establish a formal client meeting with David Willy Textbooks, and research for establishing a working Brayton Cycle	